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The SIU is an independent statutory body established by proclamation R.118 of 31 July 2001, issued in terms of the Special Investigating Units and Special Tribunals Act no. 74 of 1996 as amended ("the SIU act"). The purpose of the SIU is to investigate serious malpractices, maladministration and corruption in connection with the administration of state institutions, state assets and public money as well as any conduct, which may seriously harm the interest of the public. Furthermore, the purpose of the SIU is to institute and conduct civil proceedings in any court of law or a special tribunal in its own name or on behalf of state institutions.

SIU is looking for a dynamic and performance-driven individual who will drive the implementation of the new strategy that will position the SIU as a leading Anti-Corruption Agency in South Africa, underpinned by a performance-driven culture.

Suitably qualified individuals are invited to apply for a permanent position at Head Office, Pretoria:

HEAD: STAKEHOLDER RELATIONS AND COMMUNICATIONS (Ref No. SIU19/08/001)

HEAD OFFICE: PRETORIA

Main purpose: To strengthen strategic relationships and collaboration with law enforcement agencies, to promote the SIU and lead the creation of awareness of the SIU to all stakeholders. To strategically direct and manage organisation-wide communication activities across the SIU. To Act as point of contact for media liaison and provide guidance to the Head of the Unit and leadership team in the management of media relations.

Minimum qualification and experience: LLB or Honours Degree in Communications or equivalent (NQF 8). 8 to 10 years relevant experience in law / public relations / communications, of which 5 years is at a senior management level. Experience in a forensic investigation environment would be advantageous.

Key performance areas (includes but not limited to): Develop and Oversee Strategic Operational / Planning & Implementation of the Stakeholder Relations and Communication functions. External and Internal Stakeholder Relationship Management. Internal; and External Communication. Outreach Event Management. Budget Management. Staff Management.

Technical skills: Leadership. Analytical. Communication/articulate. Interpersonal. Presentation. Business writing. Conflict management. Negotiation. Planning and organizing. Relationship management. Attention to details. Deadline driven. Stakeholder focused. Honesty/integrity. Influential. Results oriented. Strategic thinker. Innovative. Creative. Multi-tasking.

Required knowledge (includes but not limited to): Sound knowledge of internal and external communication principles and processes. Sound knowledge of brand management principles. Sound knowledge of business development strategies and framework. Knowledge of the law enforcement environment and provincial / local government structures, processes and policies would be advantageous. Knowledge of financial principles.

Applications for this post can be forwarded to recruitment8@siu.org.za or

Fax to Email 086 451 0093

Closing Date: 13 September 2019

PLEASE NOTE:

- The appointment of candidates will be at the Unit's sole discretion and the Unit reserves the right not to make an appointment.
- The SIU encourages electronic applications (email or fax). Please seek the assistance from the provided contact person to assist you in your application, should you not have access to electronic means.
- All applicants **must** complete the SIU Application form. Application Form can be downloaded from <https://www.siu.org.za> or visit SIU's file share on <https://siushare.siu.org.za> (Click on Enter as Guest).
- The SIU is an Anti-Corruption Investigating Unit and requires applicants to make a full and frank disclosure in their application form.
- Fraudulent qualifications or documentations will automatically disqualify candidates.
- All candidates will be subjected to integrity screening procedures and a favourable end report is essential.
- Other critical positions may be subjected to vetting procedures after appointments.
- Correspondence will be limited to shortlisted candidates only. Please be advised that applications received means that processing may take some time. Candidates who have not been contacted within three (3) months of the closing date should consider their applications unsuccessful.
- The SIU is committed to equality, employment equity and diversity. Preference will be given to persons from designated group in line with SIU Employment Equity requirements.
- The salary offered will be in line with SIU approved salary scales, which may change subject to relevant approvals and annual increases.
- Late applications will not be considered after the closing date.