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The Special Investigating Unit (SIU) is an independent statutory body that was established by the President in terms of the Special Investigating Units and Special Tribunals Act No. 74 of 1996. The primary mandate of the SIU is to investigate allegations of corruption, malpractice and maladministration in government departments, municipalities and State Owned Entities, and to recover financial losses suffered by State institutions.

The SIU has exciting opportunities for an enthusiastic Talent to join our dynamic team. This position is well suited for an individual who is looking to thrive in an anti-corruption 3A Entity and a supportive workplace.

FORENSIC LEGAL SPECIALIST X1 (REF NO. SIU22/03/002) PERMANENT

GAUTENG: HEAD OFFICE
Salary R1 121 391.37 – R1 398 719.63 per annum

Main purpose: To lead the provision of expert forensic legal specialist services during national investigations into high profile maladministration and corruption within State institutions, in support of the Multi-disciplinary approach (“MDA”) to all projects / assignments across the organisation. To oversee the quality of forensic legal specialist input on national projects / assignments through the setting of predetermined standards.

Minimum qualification and experience: LLB (NQF 8). Admitted Attorney or Advocate. Membership with professional body would be advantageous. 6 – 8 years’ experience in Forensic Legal and Litigation, of which 4 years’ is at a management level. Experience in public sector investigations.

Key performance areas (Include but not limited to): Deliver on National Projects Requiring Specialist Forensic Legal Expertise. Participation in Remedial Action Proceedings. Development of the Forensic Legal Area. Guidance and Mentorship to the Forensic Legal Area. Stakeholder Management and Business Development.

Technical skills: Leadership. Analytical. Communication. Interpersonal. Risk management. Mentoring and coaching. Negotiation. Report writing. Relationship management. Time management.

Required knowledge and Behavioural (include but not limited to): Thorough knowledge of the laws, rules, and legal precedents pertaining to evidence, searching of premises, and the technical aspects of conducting interviews. In-depth knowledge of the investigation environment and forensic investigation principles. In-depth knowledge of the applicable legislation (e.g. Criminal law, Criminal Procedure Law of Evidence, etc.). In-depth knowledge of investigation techniques. In-depth knowledge of public sector legal environment (PFMA, MFMA, Treasury Regulations and other relevant Treasury Directives). Knowledge of corporate governance and ethics. Knowledge of IT environment as well as financial systems and processes. Knowledge of project management principles. Advanced proficiency in MS Office Suite. Sound knowledge of forensic quality assurance and quality management systems.

Applications for this post can be forwarded to recruitment10@siu.org.za

Closing Date: 25 March 2022

Forensic Legal Specialist

PLEASE NOTE:

- The appointment of candidates will be at the Unit's sole discretion and the Unit reserves the right not to make an appointment.
- The SIU encourages electronic applications (email). Please seek the assistance from the provided contact person to assist you in your application, should you not have access to electronic means.
- All applicants **must** complete the SIU Application form. Application Form can be downloaded from <https://www.siu.org.za> or visit SIU's file share on <https://siushare.siu.org.za> (Click on Enter as Guest).
- The SIU is an Anti-Corruption Investigating Unit and requires applicants to make a full and frank disclosure in their application form.
- Fraudulent qualifications or documentations will automatically disqualify candidates.
- All candidates will be subjected to integrity screening procedures and a favourable end report is essential.
- Other critical positions may be subjected to vetting procedures after appointments.
- Correspondence will be limited to shortlisted candidates only. Please be advised that applications received means that processing may take some time. Candidates who have not been contacted within three (3) months of the closing date should consider their applications unsuccessful.
- **POPIA disclaimer:** In line with Protection of Personal Information Act, 4 of 2013 by applying for this position it is accepted that you have consented to your personal information being used and kept for the purposes of processing your application. The SIU will ensure the protection and safeguarding of personal information and all information collected will not be shared with any third parties or be used for the purposes other than for the purpose it was intended.
- The SIU is committed to equality, employment equity and diversity. Preference will be given to persons from designated group in particular Africans and people with disabilities in line with the SIU Employment Equity Plan.
- The salary offered will be in line with SIU approved salary scales, which may change subject to relevant approvals and annual increases.
- Late applications will not be considered after the closing date.