



ADDENDUM

SPECIAL INVESTIGATING UNIT (SIU)

RFP:07/09/2022/NI

APPOINTMENT OF PANEL OF EXPERTS

PROFESSIONAL ARCHITECTS - POE.05

22 September 2022

Issued by:

Special Investigating Unit ("UNIT")

Submission address:

74 Watermeyers street
Rentmeester Building
Meyerspark

Closing date: 03 October 2022

Closing time: 11:00



QUESTIONS AND ANSWERS: TERMS OF REFERENCE'S CLARITY/QUESTIONS AND ANSWERS

No	<u>Questions</u>	<u>Reference Section in the Bid Document</u>	Page No	Answers
1.	I would just like to enquire if the above tender is for Professional Architect only, or if you would consider bids from other professional services provides, such as quantity surveyors?	Bid document	1 of 57	1.1. Yes, is for Professional Architect only. The SIU advertised several tenders including Quantity Surveyor. Refer to the SIU Website and National treasury e-tender portal for more information.
2.	When is the closing date of the bid RFP:07/09/2022/NI	Bid Closing date	Pg 3	2.1. Closing Date is Monday 03 October 2022 @11h00
3.	Is item 6.(d) (proof of good standing with Professional Body) for the company or team member	Qualifications and Architectural experience	Pg 7	3.1. Is for the team personnel.

No	Questions	Reference Section in the Bid Document	Page No	Answers
4.	Must the sworn affidavit confirming Annual Total Revenue and Level of Black Ownership certificate only be by the SAPS or can another Commissioner of Oaths also certify?	Administrative Compliance	Pg 8	4.1. Any other Commissioner of Oaths also certify i.e., Post Office
5.	Is sub-contracting compulsory as Page 11 of the document (Sub-contracting Direct) states that failure to disclose that any part of the contract would be sub-contracted or any changes in the sub-contracting parties may lead to rejection/disqualification	Sub-contracting	Pg 11	5.1. Sub-contracting is not compulsory. However, if it must be disclosed during the bidding.
6.	How many CV's must one submit with each bid for evaluation purposes	Technical Evaluation Criteria	Pg 22	6.1. One, (01) CV, of key personnel for the evaluation purposes
7.	As forensic reports are confidential – how must we submit experience in report writing and evidence in witness testimony in court cases and disciplinary cases	Technical Evaluation Criteria	Pg 22	7.1. Bidders must submit a <u>Client Confirmation Letter</u> , on the letter head of the client that confirms the Key Personnel has: 7.1.1. Produced and submitted Forensic Reports.; and 7.1.2. Has testified in court as an Expert Witness

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8.	Is number of years practical experience (ref table 2 page 24) for all individuals combined or it is per each key personnel	Reference letters	Pg 24	8.1. Practical experience is for key personnel
9.	<p>Could you please clarify the following with regard to PROFESSIONAL ARCHITECTS tender</p> <p>Must the referents only complete the SIU REFERENCE LETTER TEMPLATE (as per p38-40) or must they also provide a reference letter on their office's letterhead? (As per p26 – point "D").</p>	<p>SIU REFERENCE</p> <p>Siu Reference Letter Format</p>	Pg 38	<p>9.1. A bidder is allowed to submit a reference letter on their company's letterhead</p> <p>9.2. Page 38 to 40 says the tenderer must complete part A of this form separately for each reference submitted, therefore the tenderer must forward the SIU reference letter annexure for completion and signing to be completed by the referee.</p> <p>9.3. Client referee name is the person who monitored the project or the contactable reference that SIU may follow up with.</p> <p>9.4. Referee legal name is the company name where a bidder applying for this tender has offered service in the past years.</p> <p>9.5. The purpose of the reference form on Page 39 to 40 is mainly for ratings as the reference letter does not include the ratings of the service</p>
10.	Can private individuals also issue a referral letter? (as most of my work has been done for private clients in the past?)	Reference Letter	N/A	11.1. Yes

No	<u>Questions</u>	<u>Reference Section in the Bid Document</u>	Page No	Answers
11.	Must the evaluation copy be certified?	Technical Evaluation Criteria	N/A	11.2. No



Addendum received by the Bidder and the contents thereof included in the Request for Proposal (RFP)

Signature(s)

Name(s)

Date

Capacity

(Name of organization)

“Please include a signed copy of the Addendum with the Submission”