**QUESTION AND ANSWERS**

**SPECIAL INVESTIGATING UNIT (SIU)**

**RFP: 010/01/2023/GRC**

**APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF AN INTERGRATED RISK MANAGEMENT, INTERNAL AUDIT AND COMPLIANCE SOFTWARE SOLUTION WITH MAINTANANCE & SUPPORT FOR A PERIOD OF 36 MONTHS.**

**Date : 27January 2023**

**Issued by:**

**Special Investigating Unit (“UNIT”)**

**Closing date : Friday 03 February 2023 Closing time: 11h00am**

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| **No** | **Questions from Bidders** | **Answers** |
| 1. | The number of ‘guest’ users that would need access to the tool (30 main users were specified) | Guest users: 18  Exco and Assurance Champions will have the same role. |
| 2. | A list of identified priority acts for the compliance tool. (We require the list to get pricing on the legal content for the compliance solution) | •Broad-Based Black Economic Empowerment Act (53 of 2003)  •Civil Proceedings Evidence Act (25 of 1965)  •Constitution of the Republic of South Africa Act (108 of 1996)  •Cybercrimes Act (19 of 2020)  •Electronic Communications and Transactions Act (25 of 2002)  •Employment Equity Act (55 of 1998)  •Financial Intelligence Centre Act (11 of 2008)  •Firearms Control Act (60 of 2000)  •Inter-Governmental Relations Framework Act  •Labour Laws Amendment Act (10 of 2018)  •Labour Relations Act (66 of 1995)  •Local Government: Municipal Finance Management Act (56 of 2003)  •Occupational Health and Safety Act (85 of 1993)  •Preferential Procurement Policy Framework Act (5 of 2000)  •Preferential Procurement Policy Framework Act (5 of 2000) - Regulations  •Promotion of Access to Information Act (2 of 2000)  •Protection of Personal Information Act (4 of 2013)  •Public Finance Management Act (1 of 1999)  •Special Investigation Units and Special Tribunals Act (74 of 1996)  •Treasury Regulations Public Finance Management Act (1 of 1999) |
| 3. | Do you prefer the solution to be hosted on premise at SIU or cloud hosted by Cura? (Seems like you prefer on premises, but confirmation would be appreciated, as this would affect pricing) | A cloud hosted solution will be accepted. With assurance that only SIU has access to the system and stored data and that SIU retains the rights/ownership of the data. |
| 4. | Page 30:  No.25 – please indicate:  Will we need to quote for data analytics or are you just checking to see whether the functionality is there? | We require the system to have the data analytics functionality. |
| 5. | If we are to quote then are all 30 users will be required to access the data analytics? Normally a select group of users need access to Analytics in order to keep the cost down. | Only 8 Primary users should have access to data analytics |
| 6. | If we are to quote please advise how many analytics tests will be required and whether there is any access required to SAP? | We do not have SAP. |
| 7. | The system will be used by at least 30 main User and must allow for guest users.  o Please clarify how many need access for Audit, Risk and Compliance respectively? There are different prices for different license types.  o Please explain what a guest user is, what they will need access to and whether they are SIU staff or external? | **Main users:**  Audit: 5  Risk: 2  Compliance: 1  Guest users will be EXCO and Assurance Champion. In total they are 18.  Access: provide management responses and progress on implementation of actions plans |
| 8. | Pages 27 to 30:  •Do we need to complete this table on these pages with a Y/N and comments or is this table for you to do evaluation? If for your evaluation then please indicate how we should provide responses? | Yes, this is a compulsory questionnaire that need to be completed by all Bidders. |
| 9. | Page 37:  •Points 1 and 4 seem to be the same as implementation includes installation and configuration. Please advise what price is required for 1 and 4?  •We have different user licenses depending on what access is required and each license has a different cost. Please advise if all 30 need access to all functionality or whether there are different access requirements for the 30?  •Training may/may not be 10 days as it depends on how many users for which module(s). Please advise if we can list our total number of training days? | Implementation covers any additional work outside the scope.  **Licenses:**  Guest Users: 18  Guest users will be EXCO and Assurance Champion. In total they are 18.  Access: provide management responses and progress on implementation of actions plans.  Main users: 8  Audit: 5  Risk: 2  Compliance: 1  Training: You can provide pricing for different training levels if that’s how your trainings are structured. |