



ERRATUM

The Special Investigating Unit (SIU) would like to make the following changes to the Appointment of a service provider for the provision of Travel Management Services for the Special Investigating Unit (SIU) for a period of five (5) years.

Refer to page **35 of 64** and **36 of 64** of the bid document.

#	Evaluation Criteria	Documents / Artifex for Evaluation	Scoring Criteria	Maximum points
5	Management of invoice submission The bidder must demonstrate how the invoicing process and submission to the SIU will be managed.	The bidder must demonstrate how the invoicing process and submission to the SIU will be managed to ensure the following: <ul style="list-style-type: none">• Invoices will be submitted electronically as per P/O issued, per segment per traveller.• A Trip Authorisation Number will be linked to all invoices for the trip, i.e., for all members.• Invoices can be submitted electronically, in the format requested by the SIU to import into the accounting system as per Annexure B	0 point = invoices cannot be submitted electronically. 3 points = Invoices will be submitted electronically as per P/O issued, per segment per traveller. 3 points = A Trip Number will be linked to all invoices for the trip, i.e., for all members. 4 points = Invoices can be submitted electronically, in the format requested by the SIU to import into the accounting system.	10 points

For more information please contact Mr. Malesela Sebola on 012 843 0077

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(College Square), Bloemfontein | Mpumalanga: 25 Samora Machel Drive, Mbombela Centre, 4th floor, Mbombela, 1200 | Limpopo: Ground Floor,
Moolman 500 Building, 31 Mark Street, Polokwane, 0070 | Western Cape: 1st Floor, Bytes Technology Building Raapenberg Road Golf Park, Pinelands, 7405
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