SPECIAL INVESTIGATING UNIT SOUTH AFRICA

SIU SA

STRIKING AGAINST CORRUPTION

INVITATION TO BID (SBD 1)

on procurement requirements

2023

You are hereby invited to bid for the following specified supply requirements.

Bid Number	**RFP: 015/11/2023/IIU**
Project Name	**The Special Investigating Unit (SIU) hereby invites experienced and suitable service provider/s for the provision of physical security guarding for SIU offices Nationwide for a period of three (03) years with an option to extend for two years.**
Issue Date	**21 November 2023**
Closing Date and Time	**14 December 2023 @11:00**
Non - Compulsory briefing session	**27 November 2023 @ 11:00** *The briefing session will be held on digital platform - to access the link, please access the Special Investigating Unit ("SIU") website, and go to the Supply Chain Management tab, the link will be published there. SIU website:www.siu.org.za*
Contract Period	**The contract is for a period of three (03) years with an option to extend for two (02) years.**

Bid Description
Bidders must sign the last signature page of the SBDs form validating all documents included in the response to this invitation.
The successful bidder will sign the written Contract Form (SBD 7) with the SIU once the delegated authority has approved the award of the contract.

Bidder's name:		
National Treasury Central supplier database (csd) number:	**MAAA**	
B-BBEE level	**Level:**	
Bidder's contact details:	**Tel/mobile:**	
	Email:	
Preferential procurement system applicable:	**80/20**	
Validity period from date of closure:	**180 days**	

Bid documents are to be deposited in the bid/tender box at the SIU head offices	
And addressed as follows: **Special Investigating Unit (SIU)**	**1st Floor** **74 Watermeyer Street** **Rentmeester Building** **Meyers Park** **Pretoria** **0184**
The bid should be deposited inside the designated bid box before the closing date and time, failure will result in disqualifications. Bids are not to be delivered to any other SIU office but for the above address.	
Bidders are required to clearly state the Bid Name, Bid Number and Bidder's (organization) Name, Postal Address, Contact Name, Telephone Number, and email address.	

Note: The closing time is as per the clock watch at the SIU reception. Time in this bid is based on 24 hours clock system.

Bidders must ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration. Bidders must ensure that they sign off the submission register at the SIU's reception when delivering their proposal. Failure to sign the bid may result in the bid being disqualified/disadvantaged. Bidders must advise their respective couriers/drivers of the above instruction(s) to avoid misplacement of bid.

For those that prefer to use post office, they are required to follow up and to make sure that the bid is received and deposited in the tender box on or before the closing date and time.

Bidders are required to deliver their bid to the correct address timeously in order for the SIU to consider it. The SIU will not consider the bids received later than stipulated closing date and time.

Late bids will be returned to the bidder/not accepted at all.

Bidders must submit their bid response on the official bid invitation forms **(NOT TO BE RE- TYPED)** with additional information provided on attached supporting schedules. The SIU provides the checklist "Returnable Documents" at the end of the bid invitation of all required documentation with certain documentation mandatory for entering the evaluation phase.

Non-submission of these marked documents on Table 1 will lead to disqualification of the bidder.

Bid Opening Procedure

There will be a public bid opening of the bids received on Bid Box after the closing and time, 11h00am. The bidder's name and B-BBEE status level will be read out to those who are present and, same information will be published on the SIU website (www.siu.org.za).

The bidders' proposal should be marked with the Bid number, Project name and Bidder's name. The financial offer will not be part of the bid opening.

Rejection of Bids

SIU reserves the right to reject submitted proposal if deemed necessary. Should it be discovered by the SIU that the bidder did not act in good faith and/or has provided incorrect/false information and/or has in general declared incorrectly/falsely, SIU reserves the right to disqualify or reject the bid and to take any further action deemed necessary in such circumstances.

- The SIU reserves the right to disqualify a bid proposal if the bidders' proposal is not compliant with the scope of work/terms of reference,

- The bidder is subjected to due-diligence process which includes, screening, vetting, and/or any best practice that may subject SIU to comply including its Policies and Procedures.
- The SIU reserves the right to disqualify a bid if the bidder fails to provide reasonable request (s) within reasonable timelines this includes the set deadline per request,
- Bid rigging/collusive behaviour by the bidder will result in disqualification. A bidder is not permitted to submit proposal from more than one registered company with a common director/shareholder.
- This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations - 2022.
- This bid is subject to the general Conditions Contract and Special Conditions of Contract as stipulated in this invitation.
- By signing and submitting this Bid, the SIU accepts that the Bidder has read and accepted these Conditions of Contract.

Registration on the Central Supplier Database (CSD):

The bidder must register on the National Treasury's Central Supplier Database in order to do business with an organ of state or for the SIU to award a bid or contract. Registration on the CSD (www.csd.gov.za) provides a bidder with an opportunity to do business with all state organisations including provincial and municipal levels.

National Treasury Contact Details: 012 406 9222 or email mailto:csd.support@treasury.gov.za

Number of ORIGINAL documents for contract signing	1
Bidders must submit the bid in a hard copy format (paper document) to the SIU. The hard copy of these original sets of bid documents serves as the legal bid contract document and the master record between the bidder and the SIU. The bidder is required to attach originals or certified copies of any certificates stipulated in this document to these original sets of bid documents. Any discrepancy between the evaluation copies and the master (original) record, the master record will supersede the copy (s). Any discrepancy between the original sets deposited to the SIU and that kept by the bidder, the original set deposited with the SIU is the master contract for both parties.	
Number of EVALUATION copy:	2
Bidders must mark documents as either "Original" or "Copy for evaluation" and number all pages sequentially. The bidder is required to group documents into "PROPOSAL" and "PRICING" Sections	
Two envelope system required	Yes
The objective of the exercise is to evaluate the Proposals Section without reference to the Price Section ensuring both sections are evaluated fairly and in an unbiased manner. The first envelope holds all documents excluding the SBD3.1 and detailed supporting pricing documentation. The second envelope holds the SBD3.1 and the detailed supporting pricing documentation. (An outer envelope encloses both envelopes that have the envelope addressed as stated in this document.) The SIU will only open the proposal (technical functionality) – the first envelope – at the evaluation stage and only will open the pricing – the second envelope – for those bidders who meet the predefined functionality threshold at the proposal evaluation.	
Supply Chain Management Enquiries: All enquiries can only be done in writing not later than **12h00pm, 04 December 2023** to scm@siu.org.za. Consolidated response queries will be uploaded on SIU's website on the **08 December 2023**. www.siu.org.za. Bidders are not permitted to communicate with any SIU official, except the Supply Chain Management official (s) for anything pertaining to this bid.	

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RETURNABLE DOCUMENT CHECKLIST TO QUALIFY FOR EVALUATION			
MANDATORY REQUIREMENTS TABLE A: RETURNABLE DOCUMENTS (M = Mandatory) **(Failure to provide or meet below mandatory requirements will result in disqualification and the bid will not be considered for further evaluation).**	**Envelope 1**		
Signed and completed Procurement Invitation (SBD 1) including the SBD 4, 6.1, 6.2 if applicable,	**M**	**YES**	**NO**
Proof of Registration on the Government's National Treasury Central Supplier Database (CSD).	**M**	**YES**	**NO**
Company must have a valid Private Security Industry Regulatory Authority ("PSIRA") Certificate in the name of the Company and/or Close Corporation as per Industry Circular dated 10 March 2015 issued by the Private Security Industry Regulatory Authority effective from 1 December 2014 (Submit Original PSIRA Certificate of the Company or certified copy).	**M**	**YES**	**NO**
Recent Letter of good standing not older than six months from Private Security Industry Regulatory Authority (PSIRA) in the name of the Company and/or Close Corporation: (submit original letter or certified copy)	**M**	**YES**	**NO**
All Security Guards of the Company and/or Close Corporation should be registered with minimum Grade C PSIRA certificate (Submit certified copies of the valid PSIRA Certificate(s) as per the Industry Circular dated 10 March 2015 issued by the Private Security Industry Regulatory Authority effective from 1 December 2014.	**M**	**YES**	**NO**
Valid letter of good standing from Workman's Compensation Commissioner (**COIDA)** in the name of the Company and/or Close Corporation (Submit valid original Letter or certified copy of the original).	**M**	**YES**	**NO**
Firearm Competency The bidder must provide one (1) Grade C or higher (A or B) grade security Officers with firearm competency certificates. The bidder must provide copies of valid firearm competency certificate	**M**	**YES**	**NO**
Firearm Licenses The bidder must provide copy of one (1) firearm license (in the bidders 'name) for the firearms to be issued to the security officer or the name of the security Officer.	**M**	**YES**	**NO**

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The bidder must have established offices in the province in which the SIU Offices reside. Please furnish documentary proof on the name of the bidder indicating physical address such as: • **Municipality Statement (Utility bill) not older than 3 months** • **Valid Lease Agreement/invoices.**	**M**	**YES**	**NO**
The bidder must submit the Public Liability Insurance cover with a minimum of R 3 000 000.00 (Proof to be attached).	**M**	**YES**	**NO**
ICASA radio licencing - Attach Certified copy of a valid ICASA radio licence/s OR a valid contract with a holder of a valid ICASA radio licence/s or any other means of communication that is regulated and reliable. NB: provide a valid contract signed by relevant authorities and a copy of the ICASA radio licence/s held by the third party.	**M**	**YES**	**NO**
RETURNABLE DOCUMENTS	**Envelope 2**		
Detail pricing in the SBD 3.1 format		**YES**	**NO**
Detail price sheets and supporting documents		**YES**	**NO**
B – BBEE Certificate (South African Companies) or, for companies that have less than R10 million turnover, a sworn affidavit is required. A copy of the template for this affidavit is available on the Department of Trade and Industry website https://www.thedti.gov.za/gazette/Affidavit_EME.pdf (Failure to submit sworn affidavit will results in non-compliant on preference points system).			
THE BIDDING PROCESS			
This bid is evaluated through a Four (4) stage process			

Stage 1 – Compliance to Requirements including Mandatory.

Bidders warrant that their proposal document has, as a minimum, the specified documents required for evaluating their proposals as per Table A.

The SIU evaluates only bids responses that are 100% acceptable, in terms of the Returnable Document List. The SIU will disqualify bidders that are not compliant with the mandatory checklist, as such they will not proceed for further evaluation.

Stage 2 – Evaluation of Bids against Specifications and Quality

The SIU evaluates each bidder's response to the specifications issued in accordance to published evaluation criteria and the associated scoring set outlined in this bid invitation.

Bidders must score a minimum of **80 points** to be evaluated on stage 3 of price and Preference (B-BBEE) and Specific goal.

Stage 3 – Price and Preference (B-BBEE) and Specific goal

Bidders who score a minimum quality threshold of 80 Points on functionality, will proceed to be evaluated on Price and Preferences (B-BBEE).

Stage 4 :Site Visit checklist evaluation

The bidder must comply with all requirement outlined on the site visit checklist (failure of which may lead to disqualification).

Due Diligence/Site inspection will only be conducted to the top three (03) highest scoring bidder in Price and B-BBEE Evaluation and Specific goal Per Province.

Bid Procedure Conditions:

Counter Conditions

The SIU draws the bidders' attention that amendments to any of the Bid Conditions or setting of counter conditions by bidders will result in the invalidation of such bids.

Award Criteria

a) Bid will only be awarded to the bidder who passes SIU's Internal Integrity Unit screening and/or State Security Agency vetting; failure to pass could result in SIU not awarding the bid to a bidder irrespective of the points scored after the final evaluation.

b) SIU requires last three (3) years Audited Financial Statement (AFS), If Audited Financial Statements are not available, the bidder should provide justifiable reasons and provide the SIU with a copy of the latest Unaudited AFS/ Management Accounts signed off by the directors/members/ management " certifying accuracy and completeness of the said AFS and

c) The SIU reserves the right not to award a bid if the bidding entity's financial statements and/or supporting financial information creates doubt to the SIU, in its sole discretion, that the bidder would not be able to meet its short- and longer-

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	term financial commitments. d) SIU reserves the right to screen the bidder in terms of its own Internal Integrity Unit (IIU) before appointment, should such screening results have a negative outcome, the SIU reserves the right not to award the bid to the subjected/recommended/highest scoring bidder. e) In terms of SIU's procedures, SIU will subject the prospective bidder to vetting process in terms of State Security Agency (SSA), should such vetting results have a negative outcome as per SSA and SIU procedures, SIU reserves the right not to award the bid to the subjected/recommended/highest scoring bidder. f) The SIU reserve a right not to award a bid to the highest scoring bidder but to award to a service provider who meet the requirement fully including all the requirement during the site inspection. g) SIU reserve a right to conduct due diligence to confirm the contactable reference letters/ reference documents provided and also information provided. The due diligence method will be determined by the SIU which may include requesting reference letters from the referee. h) contact any Bidder during the evaluation process, in order to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the bid shall be sought, offered or permitted;
	Response Preparation Costs The SIU is NOT liable for any costs incurred by a bidder in the process of responding to this Bid Invitation, including on-site visits/presentations.

	Cancellation Prior to Awarding The SIU reserves the right to withdraw and cancel the Bid Invitation at any time, prior to the delegated official making an award.
	Collusion, Fraud and/or Corruption Any effort by Bidder(s) to influence the evaluation, comparisons, or award decisions in any manner will result in the rejection and disqualification of the bidder concerned.
	Fronting The SIU, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes and where applicable, conduct or initiate the necessary enquiries/investigation, to determine the accuracy of the representation made in the bid documents. Should any of the fronting indicators as contained in the "Guidelines on complex Structures and Transactions and Fronting", issued by the Department of Trade and Industry, be

	established during such inquiry/investigation, the onus will be on the bidder to prove that fronting does not exist. Failure to do so within a period of 7 days from date of notification will invalidate the bid/contract and may also result in the restriction of the bidder to conduct business with the public sector for a period not exceeding 10 years, in addition to any other remedies the SIU may have against the bidder concerned.
	Confidentiality The successful Bidder agrees to sign a general confidentiality agreement with the SIU.
	Sub-contracting Direct The SIU does not enter into any separate contracts with a sub-contractor whom an appointed supplier would wish to work with. Bidders are required to indicate on their proposal, if they have any intention to sub-contract. Failure to disclose that, may lead to disqualifications/withdrawal of the contract.
	Information Provided in The Procurement Invitation All information contained in this document is solely for the purposes of assisting bidders to prepare their Bids. The SIU prohibits bidders from using any of the information contained herein for other purpose than those stated in this document.
THE BIDDERS' PARTICULARS	
	Name of Bidder (As stated on the Central Supplier Database registration report)
	Represented By
	Represented By (Optional contact person)
	Physical Address
	Postal Address

	Telephone Number	
	Cell Phone Number	
	Facsimile Number	
	E-Mail Address	
	VAT Registration Number	
	Total Number of Employees	
	Company Registration Number (If Applicable)	
	Describe Principal Business Activities	
	Type of Company/Firm [Tick Applicable Box]	
	Partnership/Joint Venture/Consortium	
	Close Corporation	
	(Pty) Limited	
	One person business/sole proprietor	
	Company	
	Other	
	Company Classification [Tick applicable box and provide short description]	

	Manufacturer:	
	Supplier:	
	Professional Service Provider:	
	Construction:	
	Logistics:	
	Other:	
	Total Number of Years The Company/Firm Has Been In Business	

	Tax Clearance Compliance	
	The National Treasury Supplier Database (CSD) report reflect an overall Tax Compliant Status.	**Yes/No**
	Tax Clearance Certificate Expiry date	
	Tax Compliance System Pin Number	

	Supplier Is on The National Treasury's Central Supplier Database			
	Supplier Number	**M**	**Unique Registration Reference Number (36 digit)**	

	Preference Claim	
	Preference claim form been submitted for your preference points? (SBD 6.1)	Yes/No/NA
	A B-BBEE status level verification certificate must support preference points claimed. Has this been submitted?	Yes/No/NA
Who issued the B-BBEE certificate [Tick applicable box]		
	A verification agency accredited by the South African Accreditation System (SANAS);	Yes/No/NA
	Affidavit confirming turnover and black ownership or Companies and Intellectual Property Commission Certificate confirming turnover and black ownership certified by the registered Commissioner of Oaths	Yes/No/NA
	Any other requirement prescribed in terms of Broad-Based Black Economic Empowerment	Yes/No/NA
	Are you the accredited representative in South Africa for the goods/services/works offered?	

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	YES or NO, If YES enclose proof in an annexure and summarized detail below

INTRODUCTION TO THE SPECIAL INVESTIGATING UNIT ("SIU")

The SIU is an independent statutory body established by proclamation R.118 of 31 July 2001, issued in terms of the Special Investigating Units and Special Tribunals Act No. 74 of 1996 as amended ("the SIU Act"). The purpose of the SIU is to investigate serious malpractices, maladministration and corruption in connection with the administration of State Institutions, state assets and public money as well as any conduct, which may seriously harm the interest of the public. Furthermore, the purpose of the SIU is to institute and conduct civil proceedings in any court of law or a Special Tribunal in its own name or on behalf of State Institutions for the recovery of losses and the prevention of future losses.

In terms of its strategic focus, SIU has clarified its vision and mission as follows.

1. **VISION**

The State's preferred and trusted anti-corruption, forensic investigation and litigation agency.

2. **MISSION**

We provide forensic investigation and civil litigation services to combat corruption, serious malpractices and maladministration to protect the interest of the state and the public.

THE PURPOSE OF THE PROJECT IS TO:

- To appoint the Service provider(s) to render security guarding services for the Special Investigating Unit (SIU) for a period of thirty-six (36) months nationally with an option to extend for two (02) Years.
- Any of the locations may change in future, any changes will be negotiated at the time.
- Bidders are only allowed to bid for a maximum of three (3) provinces, below are the SIU provinces to choose from:
- Any bidder who choose more than three (3) provinces, SIU will only consider the first 3.
- Bidders must select the relevant office they are bidding for. Please clearly indicate with a **CROSS (X) or TICK (√).**

Province	Offices/ Address	Tick relevant rows
Gauteng Provincial Office– Head Office / Pretoria branch	74 Watermeyer Street, Rentmeester Building, Meyers Park, 0183	
Limpopo Provincial Office – Polokwane	Ground Floor, Moolman 500 Building, 31 Mark Street, Polokwane, 0070	
Mpumalanga Provincial Office– Nelspruit	Erf no 914, Riverside Park extension 24, 1 aqua street, Nelspruit	

KwaZulu Natal Provincial Office- Durban	10th Floor Liberty Towers (9th Floor used for temporary basis), 214 Dr Pixley Kaseme Street Durban Central, Durban, 4001		
Western Cape Provincial Office – Cape town	1st Floor, Bytes Technology Building Raapenberg Road Golf Park, Pinelands, 7405		
Eastern Cape – East London	Sanlam Park, 59 Western Avenue, Vincent		
Eastern Cape Provincial Office- Mthatha	13th Floor, PRD Building, Sutherland Street, Mthata, 5100		
Northern Cape Provincial Office- Kimberly	111 Phakamile Mabija Road Arshburnham Northern Cape		
North West Provincial Office - Mahikeng	131 University drive, Mmabatho		
Free State Provincial Office - Bloemfontein	195 Nelson Mandela Drive, Telkom House (College Square), Bloemfontein		

NOTE: Bidders must submit separate bid for each office they are bidding for and clearly mark the bid document. Take note that locations may change in future.

CONTRACT PERIOD

The duration of the contract is for a period of three (3) years with an option to extend with another two years (02).

SCOPE OF WORK

The Special Investigating Unit (SIU) hereby invites experienced and suitable service provider/s for the provision of physical security guarding for SIU offices Nationwide for a period of three (03) years with an option to extend for two years.

THE SCOPE OF WORK FOR THE BIDDER INCLUDES BUT NOT LIMITED TO THE FOLLOWING KEY DELIVERABLES:

Purpose to appoint a Service Provider

1.1. The purpose of the to appoint a Service provider(s) is to render security guarding services for the Special Investigating Unit for a period of thirty-six (36) months nationally with an option to extend for two years.

1.2. Service provider must comply with security sectorial determination requirements and must demonstrate how they will manage the transitions without disruption of services and without additional charges.

The security guarding service will be required to perform amongst others at the following duty points:

1.3. Vehicle access points,

1.4. Pedestrian access points,

1.5. Control rooms,

1.6. Parking areas

1.7. In and outside of the building/premises occupied by the SIU.

1.8. Reception area

Equipment to be provided by the Bidder:

1.9. Hand cuffs

1.10. Powerful torch

1.11. Two-way Radio

1.12. Security Registers:

- 1.12.1. Occurrence Books
- 1.12.2. Vehicle Register
- 1.12.3. After hours register
- 1.12.4. Visitors Register
- 1.12.5. Firearm Register

1.13. Rubber baton

1.14. Firearms where applicable

1.15. Guard patrol system

Guarding Services:

1.16. To prevent unauthorized access of persons, vehicles and any dangerous objects into the SIU's premises in order to safeguard the employees, visitors and property by:

1.16.1. Rendering of a continuous, 24 hours per day, 7 days per week (including weekends and public holidays) security service.

1.16.2. During public holidays, sites/offices serviced by partial/part-time service the full complement of the weekend posting must apply; and

1.16.3. Key Obligations: Whilst conducting access and exit control, the service provider must ensure that:

- Main Vehicle and Dispatched and Delivery Entrances are controlled.
- The recommended bidder will be required to have at least one armed (1) (Grade C) security guard per shift with the necessary firearm handling competency as and when required.
- The recommended bidder will be required to provide an armed guard per shift as and when required.
- The service provider will be expected to quote for armed guard for three provinces namely, Gauteng Provincial Office, Eastern Cape and Limpopo Provincial Office.
- The service provider must be able to migrate from manual entries into register / systems to a digital platform e.g. providing reports , patrolling records and incidents.

1.16.4. **Roaming Patrol Duties (Premises):**

- Roaming patrol duties shall be conducted in the premises for the purpose of detecting any intrusion and/or general observation of the premises. Roaming patrols are to support the Armed Response Unit reaction unit during emergencies.
- The service provider shall implement pro-active patrolling patterns to proper random coverage of the entire contracted area including the external perimeters and sidewalks.

1.16.5. **Emergencies (Event Management):**

- The service provider shall assist the SIU Security Manager/Representative, of the respective site, with the development, implementation, practicing and deployment of the emergency planning and event management (e.g., evacuations, high profile cases and official functions). In the event of an emergency the SIU Senior Security Manager must be informed immediately even after working hours.

1.16.6. **General duties of Security Officers:**

- Security Officers are required to perform the following functions during their duties:

1.16.7. **Access Control**

- To control the flow of pedestrians to and from the premises by means of x ray machines and walk through metal detectors provided by the SIU and carry out the functions as prescribed. All relevant registers are to be updated on a daily basis.
- To use the SIU hand held identification or metal detection scanners for visitors and employees for entry and exiting the building.

1.16.8. **Vehicle entrances**

- To control the flow of vehicles to and from the premises as prescribed. Only personnel, visitors, authorized service providers, delivery vehicles, and SIU vehicles are allowed through these entrances (where applicable) and proper records of all vehicle movements are to be maintained and be readily available for inspection by the Senior Security Manager.
- To use the SIU hand held identification or metal detection scanners for visitors and employees for entry and exiting the building.

1.16.9. **Patrols**

- The bidder must ensure that all measures are to be carried out to identify, report and respond to irregularities observed all such incidents are to be properly recorded in pocketbooks and reported accurately in the Electronic Occurrence Register and Manual Occurrence Register. Patrolling routes are to be established and followed as instructed by the SIU. The service provider shall implement pro-active patrolling patterns to ensure proper random coverage of the entire contracted area including the external perimeters and sidewalks; The smart guard clocking points must be used for this purpose.

1.16.10. **Reaction Units/Armed Response**

- If the alarm is positive, assess the situation and keep the Control Room informed at all times of any new activity.
- React immediately to all relevant alarms of its clients.
- Perform arrests on any intruders or other offenders, they are to be kept in your custody.
- Liaise with the SAPS, management, and other relevant parties to ensure that the suspects are handed over to the SAPS in a lawful manner.
- Ensure that the response times are according to the stipulated SOP's.
- React immediately to situations where any member of the public's life is in danger.
- Ensure the safety of all members (this includes the public) by checking premises thoroughly.
- Take detailed notes of all activity at the crime scene, take photos and conduct a full investigation on the scene.
- Report back to the Control Room regarding the request for response.
- Conduct client reconnaissance as and when required.
- Execute waylay operations as and when required.

1.16.11. **Reporting:**

- Record all incidents in the Occurrence Book (OB) with full details as prescribed in the Standard Operating Procedure as well as to Senior Manager: Security Services.
- Do a proper hand over at the end of each shift in the Occurrence Book (OB) as per the Standard Operating Procedure.
- Ensure that the firearm and vehicle is handed over according to company policies and procedures.

- Ensure that weekly reports are completed and submitted to the relevant personnel in time.
- Ensure that monthly reports are completed and submitted to the relevant personnel in time.
- Ensure that the following information is included:
  a) Sites that were not secured.
  b) Alarms and cameras activated.
  c) False alarms.
  d) True / positive alarms and outcome thereof.
  e. Inform the relevant parties of any discrepancies; follow up actions taken and the progress thereof.

1.16.12. **Site Checks:**

- Do regular site inspections (Daily) and ensure to cover all the vulnerable areas.
- Ensure visibility at standoff points and during area patrols.
- Conduct continuous patrols during the duration of the shift, patrols must be done effectively to ensure a visible security service to curb crime.
- Ensure that suspicious activity is reported to management at all times.
- Investigate or respond to unusual or suspicious circumstances (this may include taking photos of the site).
- Assist to prevent theft, arson, sabotage, vandalism and crime in general in the area.
- Inform the Control Room about any defects or defaults to any site or area.

1.16.13. **Crime Prevention:**

- Develop and foster an interactive relationship with internal and external crime affiliated third parties and law enforcement agencies to combat and minimize criminal activities.
- Formulate relevant preventative measures to minimize crime related risks.
- Evaluate the protection status on hot spot areas and report it to senior management with recommendations on how to fight these criminal activities.
- Assist to develop and implement crime awareness programs and campaigns for personnel members to improve their services in the battle against criminal activities.

1.16.14. **General:**

- Liaise with clients, management, and colleagues to ensure smooth running of all operations.
- Maintain communication with senior security manager SIU at all times.
- Communicate security needs and problems to senior manage SIU.
- Ensure that client complaints and requests are handled efficiently.
- Respond to and report any incident/crisis that occur on the SIU's premises, to the Senior Security Manager

THE FOLLOWING FUNCTION WILL BE PERFORMED AT THE ABOVE-MENTIONED ACCESS CONTROL POINT(S):

1.16.15. Pedestrian Entrance/Reception Area

1.16.16. Control the flow of pedestrians to and from the premises.

1.16.17. All relevant access control registers (Electronic and Manual) must be completed clearly and legibly.

1.16.18. **Vehicle Entrances and Exit Points as per the below:**

- Proper written approval (pass out) must be obtained from the Vehicles Bookings Officer to allow vehicles through the respective vehicle gates.
- All SIU's vehicles.
- All relevant access control registers must be completed legibly.
- Copies of the completed and approved trip authorisation for the use of SIU owned vehicles must be kept for control purposes. The bidder must keep a register (to be issued by the SIU) to keep record of the visitors' laptops at the reception areas.

1.17. Parking Management

- The service provider shall control access and utilization of undercover, open, visitors, pool vehicle and reserved parking bays.

1.18. Control Room and Armed Response

- The service provider must have a fully functional control room for the coordination of the activities, access control and emergency systems as per posting requirements. The Bidder must have a control room in each province that he is bidding for and inhouse armed response unit.
- Should a service provider have a full functional centralized National/ Provincial/Regional control room for the coordination of activities this will also be considered.

1.19. Operational Services

1.19.1. Operational services shall be rendered at specific points on the premises or specialized services consist of:

- Patrols on site/premises at least once an hour depending on the risk of the site. The service provider(s) must implement pro-active patrolling patterns to ensure proper random coverage of the entire contracted area including the external perimeters and sidewalks and such patrols are monitored by means of a clocking monitoring system.
- To record security related incidents in an occurrence book (OB) and to inform the SIU Senior Manager/Representative as well as the Supervisor/service provider of such events.
- Direct communication channel must be established between the SIU Senior Security Manager/Representative/Provincial Head, of the respective premises/site(s) and the Manager/Area Manager of the service provider.

- Service providers are expected at own cost to provide one central Supervisor to supervise and inspect security officers for all sites/premises that are within an area as determined by the SIU. The Bidder must ensure that the security guards are being regularly monitored.
- Security personnel must be inspected one (x1) per day shift and one (x1) per night shift (by a supervisor not on site) by the service provider. Supervisor must make an entry into the occurrence book onsite with every visit.
- All the posts must always be attended at all times.
- To detect and to report on any irregularities that may occur on the SIU premises.
- Patrols must be carried out as prescribed by the Senior Security Manager.
- Vehicle parking.
- Inside the premises/site(s); and
- On the premises, including the perimeter and sidewalks.

1.19.2. **On duty guards' standard minimum requirements not limited to:**

- In uniform all the times (Shirt, Trousers, Skirts, Raincoats, Tie, Belt, Beanie, Jersey, Winter coat, Name Tags, Valid PSIRA identification cards, Clock Sticks, two way Radio/cell phone, Torch etc.

Bidders are only allowed to bid for a maximum of three (3) regions, below are the SIU regions to choose from: Any bidder who choose more than three (3) regions, SIU will only consider the first 3 as per the indicated numbering.

	Provinces	**Number of guards required**			
	Provinces	**Night Shifts**	**Day Shifts**	**Total guards**	**Security Grade**
1	Gauteng Provincial Office– Head Office / Pretoria branch.	5 x guards	6 x guards	11	C
2	Mpumalanga Provincial Office– Nelspruit	2 x guards	2 x guards	4	C
3	North West Provincial Office - Mahikeng	2 x guards	2 x guards	4	C
4	Limpopo Provincial Office – Polokwane	2 x guards	2 x guards	4	C
5	KwaZulu Natal Provincial Office- Durban	2x guards	2 x guards	4	C
6	Eastern Cape - East London	3 x guards	3 x guards	4	C
7	Eastern Cape Provincial Office- Mthatha	2 x guards	2 x guards	4	C

8	Western Cape Provincial Office – Cape town	2 x guards	2 x guards	4	C
9	Free State Provincial Office - Bloemfontein	2x guards	2 x guards	4	C
10	Northern Cape Provincial Office- Kimberly	2 x guards	2 x guards	4	C

NB: More offices may be added based on the new operating model of the SIU.

FINANCIAL TERMS
The SIU is a public entity and as such the terms of payment are thirty days (30) days from date of invoice. Therefore, the Service Provider should demonstrate that they are in a stable financial position in order to undertake this project.
EVALUATION CRITERIA
SIU promotes the concept of "best value" in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organization and individuals who will be providing the service and the organizational capacity supporting the project team. SIU is committed to achieving the government's transformation objectives in terms of the Preferential Procurement Policy Framework Act (PPPFA) and Preferential Regulation 2022, SIU's Supply Chain Management Policies and National Treasury Practice and instruction note (s). In determining a winning competitive bid, points must be calculated and given to respective bidders. 80 points are allocated towards price. 20 points are allocated towards bidders who assist in meeting the SIU's specific goals. The extent to which a bidder is able to assist the SIU in achieving its specific goals, which include the promotion of historically disadvantaged individuals, will be calculated in terms of: In addition, the following specific goal will earn an additional two (2) points: More than 50% Black owned shareholding. The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore either preference 80/20 system shall be applicable. (This is by no means the budget of the project but the process threshold as per PPPFA) The procedure for the evaluation of responsive bids is functionality (quality) and Price, special goal and Preferences. The evaluation of the bids will be conducted as follows: • The first assessment of quality will be done in terms of the evaluation criteria and the minimum threshold of 80 points explained below. A bid will be disqualified if it fails to meet the minimum threshold for functionality as per the bid invitation. • Bids that meet the minimum threshold of **80 points** will be assessed further on price, special goal and preference phase.

SIU REQUIREMENTS FOR EVALUATION PURPOSES
ADMINISTRATIVE/MANDATORY, FUNCTIONALITY EVALUATION, COMPULSORY SITE INSPECTIONS EVALUATION AND PRICE AND B-BBEE

a) The bid evaluation process shall be carried out in **four (04) phases** namely:

Phase 1: Administrative/Mandatory Requirements.

Phase 2: Functionality (technical content) - Bidders must score a minimum of **80 points** to be evaluated on stage 3 of price and Preference (B-BBEE) and Specific goal.

Phase 3: Price and B-BBEE Evaluation and Specific goal (will be subjected to Award Criteria)

Phase 4: Site Inspection/ Due Diligence (Phase 4): Due Diligence/Site inspection will only be conducted to the top three (03) highest scoring bidder in Price and B-BBEE Evaluation and Specific goal per Province.

Phase 1: Mandatory/Administrative Requirements:

Bidders must fully comply with the minimum Administrative/Mandatory Requirements, and failure to meet these minimum requirements will lead to disqualification.

Bidders are required to provide full and accurate answers to these mandatory requirements cited in this document, and, where required explicitly state "Comply/Not Comply" regarding compliance with the requirements. Bidders must substantiate their response to all questions, including full details on how their proposal/solution will address specific functional requirements. All documents as indicated must be supplied as part of the submission. A "Not Comply" note will be assessed by SIU before if the response or suggestion fully meet SIU's requirements. If the assessment does not meet or not justifiable to meet the requirements, SIU reserves the right to disqualify the bid.

Phase 2: Functionality

EVALUATION CRITERIA

a) Scores will be tabulated to 100 points. Respondents must **score 80 points and above** to be assessed on their financial offer and preference score.

b) The evaluation of service provider's responses will be based on the following weighting.

   a. The proposals will be evaluated on a scale of 0-3 in accordance with the criteria below.

   b. The rating will be as follows: 0= No submission/less than SIU requirements, 0=non-submission

   c. 1 = Poor,

   d. 2 = Partial compliance with requirements,

   e. 3 = Full compliance with requirements.

c) NB: Bidders are advised that any proposal of specification regarding items are legal binding and bidders will be required to fulfil the proposed amendment o adjustment.

Summary of Evaluation Criteria

No	Evaluation Criteria	Max Point
1	Company Experience	**20**
2	Provision Reference Letters/ Purchase order/SLA or Contract Agreement	**20**
3	Experience of resources Security Officer	**20**
4	Demonstrate the capabilities of rendering Security Services	**20**
5	Firearms SAPS competency certificate	**20**
Total Points		**100**

Technical Evaluation Criteria

EVALUATION CATEGORY	Documents	DESCRIPTION	MAX SCORE
Company Experience The bidder must have a minimum of three (3) years' experience providing security services.	**Bidder to complete Table 1 and Provision of Company profile** (provide company's profile listing all security contracts serviced with start and end dates of the contracts).	The bidder must have a minimum of three (3) years' experience providing security services. Please indicate on the table below the list of previous clients and period. **The bidders should strictly use the template or duplicate same format of the table.** **Table 1: Bidder Experience** ▪ **Evaluation rating 1 equals to 10**: Bidders with 3 years in security Services indicating Security services that have been successfully rendered. ▪ **Evaluation rating 2 equals to 15** – Bidders with 5 years in Security Services indicating Security services that have been successfully rendered.	**20**

No	Previous Clients	Contract Value	Period/Duration		Service Rendered e.g., security services	Client Contact Person	Client Contact Number & Email
			Start Date	End Date			
1							
2							
3							
4							
5							
6							

- **Evaluation rating 3 equals to 20 -** Bidders with 7 years or more in Security Services indicating Security services that have been successfully rendered.

- **Evaluation rating 0 equals to non-allocation of points, to the bidders who**:
  - Failure to complete table 1 detailing the company experience and submission of company profile.
  - Less than three (3) years company Experience.

COMPANY EXPERIENCE.

For this tender the company Experience will be counted in cumulative Calander month and will be counted until the **30 November 2023.**

Example of how Company experience will be counted:

Company Name: ABC Company

No	Previous Clients	Contract Value	Period/Duration		Cumulative Experience
			Start Date	End Date	
1	Department of Labour	R500 000.00	1/1/2021	31/12/2022	2 Years
2	Department of Energy	R600 000.00	1/1/2021	31/7/2023	7 months
	Total cumulative experience				2 years and 7 months

		Provision of Reference Letters/Purchase Order/Contract or SLA. **The above document to indicate:** • Description of service rendered. • Duration of the contract . • Value of the contract **Documents that do not satisfy the above-mentioned criteria will not be considered.**	**Reference Letters/Purchase Order/Contract or SLA.**	Minimum of five (5) contactable references (letters)/Purchase Order/Contract/SLA on a letter head from companies where the security services were rendered. The SIU will consider contactable references (letters)/Purchase Order/Contract/SLA indicating security services that have been successfully rendered for projects with a minimum **contract value of R 500 000.00** for each references (letters)/Purchase Order/Contract/SLA submitted**.** ▪ **Evaluation rating 1 equals to 10**: Three (3) contactable references (letters)/Purchase Order/Contract/SLA indicating security services that have been successfully rendered. ▪ **Evaluation rating 2 equals to 15** – Four (4) contactable references (letters)/Purchase Order/Contract/SLA indicating security services that have been successfully rendered. ▪ **Evaluation rating 3 equals to 20 –** Five (5) or more contactable references (letters)/Purchase Order/Contract/SLA indicating security services that have been successfully rendered. • **Evaluation rating 0 equals to non-allocation of points, to the bidders who:** ▪ Less than (3) contactable references (letters)/Purchase Order/Contract/SLA indicating security services that have been successfully rendered. ▪ Submission of contactable references (letters)/Purchase Order/Contract/SLA with less than R 500 000.00 contract value per project. ▪ Failure to submit required document (Reference Letters/Purchase Order/Contract or SLA). ▪ Submission of irrelevant information.	**20**

Experience of resources (security officer). N/B: The bidder is required to submit the number of CV's as per the number of guards required by the region that they are bidding for. (Failure to submit required number of CVs as required by the region will lead to no points allocation).	CV of the Security Officer and Psira Certificate	The bidder to propose security officers with a minimum of two (2) years' experience in the security industry as a guarding officer (Bidders to attach valid Grade C PSIRA certifications of the security officers to be utilized for this project). **Table 2: Resource (Security Experience)** **PSIRA Grading** / **Minimum Years of Experience as Security Officer** / **Points** / **Evaluating rating** Grade C / Less than 2 years / 0 / 0 Grade C / 2 to 4 years / 10 / 2 Grade C / More than 4 Years / 20 / 3 **Note: The bidder must provide CV's showing two (2) years' experience and a valid Grade C PSIRA certificates for resources to be deployed to the SIU offices. The score of proposed resources CV's will be averaged to obtain a total score out of 20 points**. • **Evaluation rating 0 equals to non-allocation of points, to the bidders who:** ▪ Less than 2 years' experience in security guarding services experience. ▪ Failure to submit required number of CVs as required by the region will lead to no points allocation. ▪ No proof of relevant experience attached.	**20**

		Demonstrate the capabilities of rendering Security Services by providing proof of the following: 1. Being in possession of a reliable fleet of a minimum of three (3) vehicles. 2. Access control (screening and registration of visitor). 3. Monitoring and Armed response capabilities	Methodology submitted that sets out how the security services will be rendered. Documents to be submitted with the methodology must include the following: Proof of Fleet/Vehicle registration (to be in name of the bidding company or the company director). Submit proof of ownership or lease rental contract in the name of bidder or director. Provide proof of visitor access record. Submit the sample of the register.	Methodology must be submitted that sets out how the security services will be rendered and Documents to be submitted with the methodology must include the following: ▪ Proof of Fleet/Vehicle registration (to be in name of the bidding company or the company director). Submit proof of ownership or lease rental contract in the name of bidder or director ▪ Provide proof of visitor access record. Submit the sample of the register. ▪ Proof that Bidder can provide armed response. Provide proof of firearm ownership and firearm competency certificate. ▪ **Evaluation rating 1 equals to 5**: Methodology submitted together with one (1) of the required documents attached. ▪ **Evaluation rating 2 equals to 15** – Methodology submitted together with 2 of the required documents attached. ▪ **Evaluation rating 3 equals to 20 –** Methodology submitted together with all 3 of the required documents attached. • **Evaluation rating 0 equals to non-allocation of points, to the bidders who:** ▪ Non-submission of Methodology and supporting document ▪ Submission of Methodology without supporting document. ▪ Submission of irrelevant information	**20**

				Proof that Bidder can provide armed response. Provide proof of firearm ownership and firearm competency certificate.		

A Grade C or Higher grade (A or B) Security Officer in possession of firearms SAPS competency certificate for at least 5 years (Proof of SAPS competency certificate to be attached)	Proof of competency SAPS certificate for firearm (handgun) to be attached and Proof of Psira Grade C or higher grade should be submitted	At least 5 years Competent in Firearms Control Act no. 6 of 2000 (proof of SAPS competency certificate for firearm to be attached). Proof of Psira Grade C or higher should be submitted. ▪ **Evaluation rating 1 equals to 10**: A Grade C or Higher grade Security Officer with SAPS competency certificate for firearm for at least 3 years. ▪ **Evaluation rating 2 equals to 15** – A Grade C or Higher grade Security Officer with SAPS competency certificate for firearm for at least 4 years. ▪ **Evaluation rating 3 equals to 20 –** A Grade C or Higher grade Security Officer with SAPS competency certificate for firearm for at least 5 years or more. • **Evaluation rating 0 equals to non-allocation of points, to the bidders who:** ▪ Non submission of SAPS competency certificate for firearm and Psira for Grade C or Higher.	**20**
Total			**100**

NB! Only Bidders who score 80 (average) points and above will be considered in phase 3 and 4 of the evaluation process.

Site Inspection/ Due Diligence (Phase 4)

1. Due Diligence/Site inspection will only be conducted to the top three (03) highest scoring bidder in Price and B-BBEE Evaluation and Specific goal Per Province.
2. Bidders must comply with all Mandatory requirement outlined on the checklist. SIU reserve a right to award the bid to subsequent bidder in the event where a the recommended bidder does not meet all the requirement.

Site Visit Checklist/ Due Diligence

No	Mandatory Requirement	Description	Comply	Not Comply	Comment
1	Premises where the bidder operates	Location			
2	Availability of Patrol Vehicle	Visibility of bidder's owned branded car (In the event where the car are not branded a bidder should commit to brad the car after the awarding of the bid). The bidder should present patrol vehicles and presentation of the ownership documents. (In the absence of these vehicles at bidder's premises, bidder must avail the vehicles within forty-five (45) minutes time.			
3	Functional control room at bidder's premises	1. Operating Hours and availability of Control room service that includes: 2. Control room 24-hour operation service 3. Active Radio Base Station/PTT Network Radio Device (communication system) 4. Active occurrence book (manual/electronic)			

4	Bidders proof of inhouse armed response service or contract	Armed response service			
5	During the site visit we will want to see a braded company uniform(female/Male/ unisex).	Availability of branded corporate, presentable contingency uniform:			

PHASE 3: PRICE AND B-BBEE EVALUATION AND SPECIFIC GOAL (WILL BE SUBJECTED TO AWARD CRITERIA)

PRICING DETAIL

See Annexure A

The price offered will be valid for 180 days from the closing of the tender, 14 December 2023.

	PRICING DETAIL 2
	SBD 3.1 - Pricing Schedule for the Duration of the Contract
	NOTE
	PRICES SUBMITTED FOR THIS BID WILL BE REGARDED AS NON-FIRM CONSISTING OF FIRM PRICES AT DATE OF BID SUBJECT TO ADJUSTMENT(S) IN TERMS OF THE FOLLOWING FORMULA, DEFINED AREAS OF COST AND DEFINED PERIODS.
	Bidders must complete the section "Non-Firm Prices Subject to Escalation" if applicable and/or the section "Prices Subject to Rate of Exchange Variations" if applicable. Where neither of these sections are completed, the unit prices are deemed "Firm Unit Pricing"
	In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point
	Price quoted is fully inclusive of all costs including delivery to the specified SIU Business Unit geographical address and includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions, and skills development levies.
	Detailed information i.e., costed bill of quantities is optional and is provided as annexure to the details provided
	The SIU accepts no changes, extensions, or additional ad hoc costs to the pricing conditions of the contract once both parties have signed the contract.
	The amount should be inclusive of rates and taxes

STRIKING AGAINST CORRUPTION

Schedule of Prices shall be completed and signed in black ink. Corrections must be done by deleting, rewriting and initialling next to the amendment. No correction ink is permitted in the document.

Guarantees, warranties and replacement must be included

Pricing is subject to the addition of Preference Points as stipulated in below – Standard Bidding Document 6.1 Preference claim form.

WHERE QUANTITIES AND/OR SERVICES ARE REQUIRED AS AND WHEN NEEDED, THE ESTIMATION PRICE MODEL BELOW APPLIES (THE QUANTITIES PROVIDED ARE FOR QUOTING PURPOSES ONLY)

The SIU utilises the following price model to model the elements that are not certain at time of pricing to allow for a fair, comparable, and objective price competition leading to the award of this contract. The actual usage during the management of the contract determines the final contract value.

PREFERENCE POINTS CLAIMED (SBD 6.1)

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

The following preference point systems are applicable to all bids:

a) the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
b) the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received

The value of this bid is estimated not to exceed R 50 000 000 (all applicable taxes included) and therefore the preference point system below shall be applicable.

The maximum points for this tender are allocated as follows:

Table1

	POINTS
PRICE	**80**
B-BBEE STATUS LEVEL OF CONTRIBUTOR	**18**
SPECIFIC GOALS	**2**
Total points for Price and SPECIFIC GOALS	**100**

Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by

the organ of state.

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

B-BBEE Status Level of Contributor	Number of Points
1	18
2	14
3	12
4	10
5	8
6	6
7	4
8	2
Non-compliant contributor	0
Additional Specific goal	
More than 50% Black ownership	2
Total Number of Possible Points	**20**

3.1. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system: or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

(c) then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

The preference points evaluation of the responsive bids will be evaluated in terms of the 80/20 preference points systems, where the 80 points will be used for price and the 20 points (including the specific goal) will be awarded to a bidder for attaining the B-BBEE status level of contributor.

Table 2: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Table:2

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
More than 50% Black ownership		2		

DECLARATION WITH REGARD TO COMPANY/FIRM

3.2. Name of company/firm……

3.3. Company registration number: ……...

3.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

3.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct.

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

iii) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process.

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a

fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:
……

DATE: ……

ADDRESS: ……

BID DECLARATION: B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF THE ABOVE TABLE:	
B-BBEE Status level claimed	
Preference Points claimed	
BID DECLARATION: SUB-CONTRACTING	
Will any portion of the contract be sub-contracted?	**YES / NO**
If yes, indicate:	
What percentage of the contract will be subcontracted?	
Names of the sub-contractor	
The B-BBEE status level of the sub- contractor	
Whether the sub-contractor is an EME?	**YES / NO**

I/we, the undersigned, who is/are duly authorized to do on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I/we acknowledge that:

- The information furnished is true and correct.
- The preference points claimed are in accordance with the Preferential Procurement Policy Framework Act and its Regulations.
- In the event of a contract being awarded as a result of points claimed as shown above, the

	contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct. If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have – • Disqualify the Bidder from the bidding process. • Recover costs, losses or damages it has incurred or suffered as a result of that Bidder's conduct. • Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation. • Restrict the Bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding ten (10) years, after the audi alteram partem (hear the other side) rule has been applied; and forward the matter for criminal prosecution; and Forward the matter for criminal prosecution.

STRIKING AGAINST CORRUPTION

DUE DILIGENCE REQUIREMENTS	
	Written References from South African Revenue Services for either companies not registered in South Africa or do not have a local registered subsidiary
	Bidder is required to provide evidence of good standing with their tax office (overseas and local). Where the bidder is a South African citizen and meets the threshold for tax registration, the Central Supplier Database registration provided the verification of the bidder's tax status. Foreign bidders, where they have a South African legal registered entity, must comply with this requirement. Where the foreign bidders do not have a South African legal entity, they are exempt from this requirement. For due diligence, where their country of residence has the same requirement of tax status, a copy of that certificate should be provided.
	DECLARATION
	I, the undersigned (NAME)…… certify that the information furnished above is correct. I accept that SIU may reject the bid or act against me in terms of Paragraph 23 of the General Conditions of Contract should this declaration prove to be false. …….. …… Signature Date …….. …… Position Name of bidder

	SBD 4 - BIDDER'S DISCLOSURE	
	Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder. Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.	
	Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest[1] in the enterprise, the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise employed by the state?	**YES/NO**

STRIKING AGAINST CORRUPTION

[1] the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person /s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? If so, furnish particulars: …… ……	YES/NO
Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? If so, furnish particulars: …… ……	YES/NO

1. DECLARATION

I, the undersigned, (name)…… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

1.1. I have read and I understand the contents of this disclosure.
1.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
1.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[2] will not be construed as collusive bidding.
1.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
1.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[2] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

1.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

1.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

DECLARATION

I, the undersigned (NAME)……. certify that the information furnished above is correct.

I accept that SIU may reject the bid or act against me in terms of Paragraph 23 of the General Conditions of Contract should this declaration prove to be false.

…….. ……
Signature Date

……. ……
Position Name of bidder

SPECIAL CONDITIONS FOR MANAGING CONTRACTUAL OBLIGATIONS

1. Contract Management
   1.1. The SIU manages this contract fairly and objectively in accordance with the terms and conditions set out in this document.
2. Contract Manager
   2.1. The SIU appoints a contract manager and notifies the other party in writing of the name and contact details of the appointed contract manager.
3. Contract Communication
   3.1. The SIU communicates all communications in writing as well as through email.

	3.2. The SIU maintains all contract documentation, correspondence, etc. in a defined contract file open for inspection. 3.3. The SIU states the contract number with secondary reference numbers i.e., purchase numbers on all communication, documentation such as purchase orders issued, etc. The SIU will consider any communication without the contract number on as not being legal communication between the parties and not enacted on by either party as a protection against fraud. 4.Communicating "As and When" in terms of the specific contract clauses 4.1. Where prices and/or availability need to be confirmed, a request for an updated detail quotation/information is issued. 4.2. Where specific procurement items as specified in the contract are required, the SIU issues a purchase order stating the contract number for the requirement. 4.3. Such purchase order has the following detail (s) (where this is not provided, the purchase order is not a valid communication in terms of this contract): 4.3.1. Purchase Order Number 4.3.2. Contract Number 4.3.3. Quantity 4.3.4. Description of the required procurement. Where detailed, reference must be made to the relevant technical document attached. 4.3.5. Catalogue number if applicable. 4.3.6. Unit price per this contract. 4.3.7. Delivery Date. 4.3.8. Business unit code; and 4.3.9. The specific delivery site. 5. Communicating where incidental services are required as listed in this document 5.1. Incidental services are specified in the incidental services clause. 5.2. Incidental services are priced in accordance with the incidental clause where such prices have not been set in the SBD form. 6. Performance Management 6.1. The SIU measures performance throughout the contract life. 6.2. The SIU has regular performance review with the contractor. 6.3. Where severe non-performance occurs will terminate the contract earlier in Consultation with the contractor.

STRIKING AGAINST CORRUPTION

	CONTRACTED BIDDER
	1. Managing the Contract 1.1. The contracted party manages this contract fairly and objectively in accordance with the terms and conditions set out in this document. 2. Contract Manager 2.1. The contracted party appoints a contract manager and notifies the SIU in writing of the name and contact details of the appointed contract manager. 3. Communication 3.1. The contracted party communicates in writing and through email. 3.2. The contracted party always state the contract number on communication, documentation such as correspondence, purchase orders issued, etc. and will. not act upon any communication without the contract number or must verify such communication with the SIU prior to acting upon it. 4. Managing Stages (if applicable), Delivery Scheduling (if applicable), Milestones (if applicable) 4.1. Where different stages apply, the contracted party communicates in writing the commencement of the stage to the SIU. 5. Health and Safety Requirements 5.1. In terms of the Occupational Health and Safety Act (OHS Act No 85 of 1993 and its Regulations), the contracted supplier is responsible for the health and safety of its employees and those other people affected by the operations of the supplier. 5.2. The contracted supplier ensures all work performed and/or equipment used on site complies with the Occupational Health and Safety Act (OHS Act No 85 of 1993 and its Regulations). 5.3. To this end, the contracted supplier shall make available to SIU the valid letter of good conduct and shall ensure that its validity does not expire while executing this bid. 5.4. [NOTE TO PREPARERS:] Additional Health and Safety documentation can be required prior to commencement of the contract but mentioned at the bid stage. These include SHE Plan (Safety, Health and Environment Plan); SHE File which contains the names of people assigned for Safety responsibilities and their certificates, this may also include information regarding the organisational safety hierarchy – line of command, and contingency plans.

	SERVICE PERFORMANCE LEVELS (MANDATORY)		
	Service being Measured	Measurement	Maximum level
	Conformance to specifications	Technical Specification	Minimum conformance to the SIU requirements as detailed in Evaluation Criteria

GENERAL CONDITIONS OF CONTRACT	
In this document words in the singular also mean in the plural and vise versa, words in the masculine mean in the feminine and neuter, and words such as "will/should" mean "must". The SIU cannot amend the National Treasury's General Conditions of Contract (GCC). SIU appends Special Conditions of Contract (SCC) providing specific information relevant to a GCC clause directly below the specific GCC clause and where the SIU requires a SCC that is not part of the GCC, the SIU appends the SCC clause after all the GCC clauses. No clause in this document shall be in conflict with another clause.	
GCC1	**1. Definitions - The following terms shall be interpreted as indicated:**
	1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.

	1.2. "Contract" means the written an agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein. 1.3. "Contract p r ice" m e a n s t h e p r i c e p a y a b l e to t h e supplier under the contract for the full and proper performance of his contractual obligations. 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally. 1.6. "Country of origin" means the place where the goods were mined, grown, or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components. 1.7. "Day" means calendar day. 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order. 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand. 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained. 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA. 1.12. " Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars, or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
	1.13. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non- competitive levels and to deprive the bidder of the benefits of free and open competition. 1.14. "GCC" means the General Conditions of Contract. 1.15. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract. 1.16. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured. 1.17. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place. 1.18. "Manufacture" means the production of products in a factory using labour, materials, components, and machinery and includes other related value- adding activities. 1.19. "Order" means an official written order issued for the supply of goods or works or the rendering of a service. 1.20. "Project site," where applicable, means the place indicated in bidding documents. 1.21. "Purchaser" means the organization purchasing the goods. 1.22. "Republic" means the Republic of South Africa. 1.23. "SCC" means the Special Conditions of Contract.

	1.24. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract. 1.25. Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.
GCC2	**2. APPLICATION**
	2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents. 2.2. Where applicable, special conditions of contract are also laid down to, cover specific supplies, services or works. 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

STRIKING AGAINST CORRUPTION

GCC3	**3. General**
	3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged. 3.2. With certain exceptions (National Treasury's eTender website), invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
GCC4	**4. Standards**
	4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
GCC5	**5. Use of contract documents and information**
	5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance. 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract. 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so, required by the purchaser. 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so, required by the purchaser.
GCC6	**6. Patent rights**
	6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
GCC7	**7. Performance security**
	7.1. Within thirty days (30) of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC. 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract. 7.3. The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms: 7.3.1. bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or 7.3.2. a cashier's or certified cheque 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.
GCC8	**8. Inspections, tests and analyses**

	8.1. All pre-bidding testing will be for the account of the bidder. 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the SIU or an organization acting on behalf of the SIU. 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period, it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned. 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser. 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests, or analyses shall be defrayed by the supplier. 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
	8.7. Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies, which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier. 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.
GCC9	**9. Packing**
	9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit. 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.
GCC10	**10. Delivery and Documentation**
	10.1. Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC. 10.2. Documents to be submitted by the supplier are specified in SCC.
GCC11	**11. Insurance**

	11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
GCC12	12. **Transportation**
	12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
GCC13	13. **Incidental services**
	13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC: 13.1.1. performance or supervision of on-site assembly and/or commissioning of the supplied goods. 13.1.2. furnishing of tools required for assembly and/or maintenance of the supplied goods. 13.1.3. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods. 13.1.4. performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and 13.1.5. training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods. 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.
GCC14	**14. Spare parts**
	14.1. As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier: 14.1.1. such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and, 14.1.2. in the event of termination of production of the spare parts: 14.1.2.1. Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and 14.1.2.2. Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.
GCC15	**15. Warranty**
	15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination. 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC. 15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

	15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
	15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.
GCC16	**16. Payment**
	16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC. 16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract. 16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier. 16.4. Payment will be made in Rand unless otherwise stipulated in SCC
GCC17	**17. Prices**
	17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
GCC18	**18. Contract amendment**
	18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
GCC19	**19. Assignment**
	19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
GCC20	**20. Subcontract**
	20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract
GCC21	**21. Delays in supplier's performance**
	21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract. 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration, and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract. 21.3. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

	21.4. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available. 21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties. 21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.
GCC22	**22. Penalties**
	22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.
GCC23	**23. Termination for default**
	23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part: 23.1.1. if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, 23.1.2. if the Supplier fails to perform any other obligation(s) under the contract; or 23.1.3 if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract. 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated. 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years. 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier. 23.5. Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

	23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information: 23.6.1. the name and address of the supplier and / or person restricted by the purchaser. 23.6.2. the date of commencement of the restriction 23.6.3. the period of restriction; and 23.6.4. the reasons for the restriction. These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector. 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.
GCC24	**24. Anti-dumping and countervailing duties and rights**
	24.1. When, after the date of bid, provisional payments are required, or anti- dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.
GCC25	**25. Force Majeure**
	25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
	25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
GCC26	**26. Termination for insolvency**
	26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
GCC27	**27. Settlement of disputes**
	27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

	27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or Difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party. 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law. 27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC. 27.5. Notwithstanding any reference to mediation and/or court proceedings herein, 27.5.1. the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and 27.5.2. the purchaser shall pay the supplier any monies due the supplier.
GCC28	**28. Limitation of liability**
	28.1. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6; 28.1.1. the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and 28.2. the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
GCC29	**29. Governing language**
	29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
GCC30	**30. Applicable law**
	30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
GCC31	**31 Notices**
	31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice. 31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
GCC32	**32. Taxes and duties**
	32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country. 32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser. 32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid, the SIU must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services

GCC33	33 National Industrial Participation (NIP) Programme
	33.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
GCC34	**34. Prohibition of restrictive practices**
	34.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging). 34.2. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
	34.3. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

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BID SPECIAL CONDITIONS OF CONTRACT	
BID SCC 1	**1. Delivery and Documentation**
	1.1. All deliveries or despatchers must be accompanied by a delivery note stating the official order against which the delivery has been effected. 1.2. Deliveries not complying with the order will be returned to the contractor at the contractor's expense. 1.3. The SIU is under no obligation to accept any quantity, which is in excess of the ordered quantity. 1.4. The supplier provides the following documentation per delivery: 1.4.1 Manufacturer's Warranty Certificates per machine; these Warranty Certificates must include, but is not limited to, the following information: • Hardware information and serials numbers. • Warranty agreement with warranty numbers. • Warranty period. • Manufacturer's South African support contact details. 1.5. SIU representative verifies both delivery and performance prior to signing a certificate of delivery / installation / progress milestone / commissioning evidencing such performance. 10.8. The Contractor must ensure such signed approved verification accompanies the subsequent supplier invoice.
BID SCC 2	**2. Incidental Services**
	Additional incidental services to those listed in clause GCC13.1 above are the following: 2.1. The SIU may procure additional licenses, ad hoc development and consulting services from the successful bidder during the solution implementation period as well as after the solution implementation period has lapsed. These ad hoc developments and consulting services include, but are not limited to, additional solution development and technical support and maintenance.
BID SCC 3	Method and conditions of Payment
	3.1. The SIU only accepts invoice supported by signed delivery documents in accordance with this contract as valid payment requests. 3.2. The other party submits the above invoices to the appointed contract manager for submission to the respective finance unit. 3.3. The SIU does not settle invoices for outstanding goods or Services. 3.4. Payment is made in the South African Rands.
BID SCC 4	Prices
	4.1. All adjustments to unit prices must be specified on the SBD3.2 and apply in accordance with the terms set in the SBD3.2. Applications for price adjustments must have the documentary evidence set for each adjustment in the SBD3.2 to support of any adjustment. Unit price adjustments will only apply once the SIU has approved in writing the application. 4.2. Where Cost Price Adjustments (CPA) are applicable and justifiable, the bidder must declare this in the SBD3.2 for these to apply. 4.3. Incidental services that are not specified in the SBD3.2 are adjusted as set out in clause GCC13.2 4.4. Contract management verifies all cost adjustment applications prior to giving approval.
BID SCC 5	Intellectual property provided in the bid invitation
	5.1. The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation provided by the SIU to the Bidder, both successful and unsuccessful, remain the property of the SIU.

BID SCC 6	Intellectual property contained in the deliverables
	6.1. The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation required as part of the delivery to the SIU reside with the SIU.
BID SCC 7	Third Party Warranty
	7.1. Where the contracted party sources goods or services from a third party, the contracted party warrants that all financial and supply arrangements are agreed between the contracted party and the third party.
BID SCC 8	Third Party Agreements
	8.1. No agreement between the contracted party and the third party is binding on the SIU.

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BIDDERS DETAIL RESPONSE FORMING PART OF CONTRACT	
1	Proposal to Technical Specification
BIDDERS DETAIL PRICE SCHEDULES	
2	SBD 3.1 as set out in this document
BID SUBMISSION CERTIFICATE FORM - (SBD 1)	
	I hereby undertake to supply all or any of the goods, works, and services described in this procurement invitation to the SPECIAL INVESTIGATION UNIT in accordance with the requirements and specifications stipulated in this Bid Invitation document at the price/s quoted.
	My offer remains binding upon me and open for acceptance by the SPECIAL INVESTIGATION UNIT during the validity period indicated and calculated from the closing time of Bid Invitation.
	The following documents are deemed to form and be read and construed as part of this offer / bid even where integrated in this document:

	Invitation to Bid (SBD 1)	Specification(s) set out in this Bid Invitation inclusive of any annexures thereto
	Bidder's responses to specifications, capability requirements and capacity as attached to this document	Pricing Schedule(s) (SBD3.1) including detailed schedules attached
		CSD Compliance status as per CSD report form
	Declaration of Interest (SBD4);	
	Preference (SBD 6.1) claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017 (SBD6.1) and the BBBEE certificate	
		Conditions of contract as set out in this document (GCC)
	NIPP Obligations (SBD 5) where applicable	Local Content Certification (SBD 6.2) where applicable

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I confirm that I have satisfied myself as to the correctness and validity of my offer / bid in response to this Bid Invitation; that the price(s) and rate(s) quoted cover all the goods, works and services specified in the Bid Invitation; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.	
I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this Bid Invitation as the principal liable for the due fulfilment of the subsequent contract if awarded to me.	
I declare that I have had no participation in any collusive practices with any Bidder or any other person regarding this or any other Bid.	
I certify that the information furnished in these declarations (SBD4, SBD 6.1) is correct and I accept that the SIU may reject the Bid or act against me should these declarations prove to be false.	
I confirm that I am duly authorised to sign this offer/ bid response.	
NAME (PRINT)	
CAPACITY	
SIGNATURE	
DATE	
Witness 1	
NAME	
SIGNATURE	
DATE	
Witness 2	
NAME	
SIGNATURE	
DATE	

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ANNEXURE A: PRICING SCHEDULE

This annexure should be completed and signed by the Bidder's authorized personnel as indicated below:

Please indicate your total bid price here ……. (Compulsory)

Important: It is mandatory to indicate your total bid price as requested above. This price must be the same as the total bid price you submit in your pricing schedule. Should the total bid prices differ, the one indicated above shall be considered the correct price.

Bidders must price on the following and must submit separate pricing schedules as per the regions they are bidding for both the security.

NB! It should be noted that armed guard services will be required as and when basis,

NB! However, it is mandatory that bidders quote for armed guard for the three provinces namely, Gauteng Provincial Office– Head Office / Pretoria branch, Eastern Cape -East London and Limpopo Provincial Office – Polokwane.

TABLE 2: **Number of security personnel per site, and Pricing:**

NO	TYPE OF GUARD	PROVINCE	QUANTITY		GRADE	PRICE PER RESOURCE PER MONTH VAT INCLUSIVE	TOTAL MONTHLY PRICE INC VAT
			Day	Night			
1	Unarmed	Gauteng Provincial Office– Head Office / Pretoria branch	6	5	C		
1	Armed		1	1	C		
2	Unarmed	Mpumalanga Provincial Office– Nelspruit	2	2	C		
3	Unarmed	North West Provincial Office - Mahikeng	2	2	C		
4	Unarmed	Limpopo Provincial Office – Polokwane	2	2	C		

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4	Armed		**1**	**1**	**C**		
5	Unarmed	KwaZulu Natal Provincial Office- Durban	**2**	**2**	**C**		
6	Unarmed		**3**	**3**	**C**		
6	Armed	Eastern Cape – East London	**1**	**1**	**C**		
7	Unarmed	Eastern Cape Provincial Office- Mthatha	**2**	**2**	**C**		
8	Unarmed	Western Cape Provincial Office – Cape town	**2**	**2**	**C**		
9	Unarmed	Free State Provincial Office - Bloemfontein	**2**	**2**	**C**		
10	Unarmed	Northern Cape Provincial Office- Kimberly	**2**	**2**	**C**		

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OTHER COST/RATES

Table 3: Other cost/Rates

DESCRIPTION	QTY	FREQUENCY	UNIT PRICE EXCL VAT	VAT	UNIT PRICE INCL VAT	TOTAL INCL VAT
Firearm						
Register						
Tactical Torch						
Two- way Radio						
Guarding Grade C Ad-Hoc						
Hand cuffs						
Uniform						
Panic button						
Inhouse Armed response (assume 5 callout per month per site)						
Other (Specify)						

Guard Patrol Monitoring System

Table 4: Cost for Guard Patrol Monitoring System

NO	TYPE OF GUARD	PROVINCE	GRADE	GUARD PATROL POINTS	UNIT PRICE INC VAT	TOTAL MONTHLY PRICE INC VAT
1	Unarmed		C			
1	Armed	Gauteng Provincial Office– Head Office / Pretoria branch	C	20		
2	Unarmed	Mpumalanga Provincial Office– Nelspruit	C	4		
3	Unarmed	North West Provincial Office - Mahikeng	C	5		
4	Unarmed		C			
4	Armed	Limpopo Provincial Office – Polokwane	C	5		
5	Unarmed	KwaZulu Natal Provincial Office- Durban	C	5		
6	Unarmed		C			
6	Armed	Eastern Cape – East London	C	8		
7	Unarmed	Eastern Cape Provincial Office- Mthatha	C	4		
8	Unarmed	Western Cape Provincial Office – Cape town	C	4		
9	Unarmed	Free State Provincial Office - Bloemfontein	C	5		
10	Unarmed	Northern Cape Provincial Office- Kimberly	C	6		

TOTAL COST: TABLE 5

Monthly Value of each of the Offices for Labour and Equipment - the total must be multiplied by 12 to get the cost per year up to five (5) Years.

NO	PROVINCES	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost Vat Inclusive
1	Gauteng Provincial Office– Head Office / Pretoria branch						
2	Limpopo Provincial Office – Polokwane						
3	Mpumalanga Provincial Office– Nelspruit						
4	KwaZulu Natal Provincial Office- Durban						
5	Western Cape Provincial Office – Cape town						
6	Eastern Cape – East London						
7	Eastern Cape Provincial Office- Mthatha						
8	Northern Cape Provincial Office- Kimberly						
9	North West Provincial Office - Mahikeng						
10	Free State Provincial Office - Bloemfontein						

- **BIDDERS MUST STATE R 0. 00 FOR ANY ITEMS THAT THEY DO NOT PRICE FOR.**
- **ONLY PSIRA RATES WILL BE CONSIDERED.**
- **ADDITIONAL SECURITY OFFICERS MAY BE REQUIRED ON AN AD-HOC BASIS. A FIX RATE PER HOUR MUST BE QUOTED FOR (CASUAL GUARDING).**

TABLE 6: NUMBER OF SECURITY PERSONNEL PER SITE, AND PRICING:

NB! IT SHOULD BE NOTED THAT ARMED GUARD SERVICES WILL BE REQUIRED AS AND WHEN BASIS.

NOTE !!!THAT THESE ARE ONLY INDICATIVE PRICE WHICH INCLUDE ARMED AND UNARMED GUARD SECURITY AND WILL BE USED AS AND WHEN THE ARMED GUARDS SERVICES IS REQUIRED. DURING THE EVALUATION THIS TABLE OR PRICE WILL NOT BE CONSIDERED.

THE PRICE SHOULD NOT BE INCLUDED IN THE TOTAL COST (TABLE 5 ABOVE)

Table 6: Number of security personnel per site, and pricing:

NO	TYPE OF GUARD	PROVINCE	QUANTITY		GRADE	PRICE PER RESOURCE PER MONTH VAT INCLUSIVE	TOTAL MONTHLY PRICE INC VAT
			Day	Night			
1	Unarmed	Gauteng Provincial Office– Head Office / Pretoria branch	6	5	C		
1	Armed		1	1	C		
2	Unarmed	Mpumalanga Provincial Office– Nelspruit					
2	Armed		2	2	C		
3	Unarmed	North West Provincial Office - Mahikeng					
3	Armed		2	2	C		
4	Unarmed	Limpopo Provincial Office – Polokwane	2	2	C		
4	Armed		1	1	C		
5	Unarmed	KwaZulu Natal Provincial Office- Durban					
5	Armed		2	2	C		

6	Unarmed		**3**	**3**	**C**		
6	Armed	Eastern Cape – East London	**1**	**1**	**C**		
7	Unarmed						
7	Armed	Eastern Cape Provincial Office- Mthatha	**2**	**2**	**C**		
8	Unarmed						
8	Armed	Western Cape Provincial Office – Cape town	**2**	**2**	**C**		
9	Unarmed						
9	Armed	Free State Provincial Office - Bloemfontein	**2**	**2**	**C**		
10	Unarmed						
10	Armed	Northern Cape Provincial Office- Kimberly	**2**	**2**	**C**		

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